

- Please complete this form-closing date 28<sup>th</sup> February 2021
- Please complete all sections. Use additional sheets if necessary. You are welcome to include a CV.
- All information will be treated confidentially and in accordance with data protection guidelines.
- Please return this form and send to Catherine Lawton, Church office, Godalming Baptist church, Queen street, Godalming GU7 1BA or candfwgbc@gmail.com

|  |   |
|--|---|
| Surname  |   |
| First Name(s):   |   |
| Address:   |   |
| Telephone No:  |   |
| Mobile No:   |   |
| Email address:   |   |
| National Insurance No:   |   |
| References: please include your current or most recent employer. These should not be close personal friends or relatives. We will only approach referees if you are shortlisted, and with your prior consent             |   |
| <u>Referee 1</u><br>Name:<br>Address:<br><br><br>Email:<br>Telephone:<br>Relationship:<br>Period known:  | <u>Referee 2</u><br>Name:<br>Address:<br><br><br>Email:<br>Telephone:<br>Relationship:<br>Period known: |
| Have you ever been convicted of a criminal offence? Yes / No   |   |
| Please tell us about any sickness leave over the last 3 years.   |   |
| To comply with the Equality Act 2010, do you require any special arrangements on account of disability, to enable you to attend an interview, or which you wish us to take into account in considering your application? |   |

1. Employment history: please include name of employer, post held, length of service, specific achievements, salary and reason for leaving. Please start with your present employment:

2. Education: please include qualifications and dates:

3. Vocational courses taken, and qualifications gained:

4. Hobbies, interests, or organizations that you belong to, etc.:

5. In support of your application, please explain why you consider yourself suited to this position outlining what you would contribute to the post if appointed, by reference to the job description and/or person specification. (You may continue on separate sheets)

6. Where did you see the advertisement for this post?

**Declaration** I declare that all the information I have provided with this application is true to the best of my knowledge and belief, and that I have not withheld any relevant information. I hereby give my consent to the organization processing the data supplied in this application form for the purpose of recruitment and selection.

**Signature:**

**Date:**